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BYLAWS

1 - Constitution

Federal Kyokushin Organization of Karate (F.K.O.K.) is a non-profit organization (French Law of 01/07/1901).
Federal Kyokushin Organization of Karate is a lifetime organization.
Federal Kyokushin Organization of Karate bylaws are deposit in France (JO n°W273004088 – 2016 March 22th)

2 - Object

Promote Kyokushin, Karate and martial Arts all around the World.
Federate schools, countries and branches all around the World around Kyokushin.

3 - Media

Keep links with FKOKs' Branches around the World.
Organise Local, Regional, National or International Championships.
Organise Local, Regional, National or International Shows.
Delivery of International diplomas for Branch-Chiefs, high ranks, Judges and Referees, Champions, camps & seminars.
Organise courses, seminars and camps about Kyokushin and Martial Art (technical, fighting, officiating, teaching...)
Edit Bulletins, books, DVD, software and publications.
Propose a Kyokushin Logo's items shop.
And use all media which can help the promotion of the object of FKOK.
Actual General Website is www.kyokushinkai-france.com (French & English)

4 - Localisation

Official address is under Chairman Decision with Committee agreement.

5 – Board

FKOK is led by an administrative Board of impair members (minimum 3, maximum 7).
Board is elected on Summer Olympic game year, but can add a member between 2 elections in case of missing.

- One President,
- One Treasurer: follow expenses and incomings, give complete detailed account at the General meeting,
- One General Secretary: follow FKOK's documents, send agenda and minutes of meetings
- Maximum four other members

Candidate to enter the Board must be Branch-Chief for one complete year + one day et must send a detailed written project to FKOK. Depending of this written project, the Board will agree or not the candidature
For meetings, Board must vote Chairman election by majority.

- Chairman leads the meetings, represents FKOK (Chairman has double vote in case of Draw vote).

Board must vote by majority:

- Amount of various international fees,
- Signature on the account Organization,
- Exclusions.

5a – Technical Board

- The technical Board is led by a main technical Advisor who:
 - Designs Technical Advisors,
 - Designs Officiating Advisors,
 - Agrees on Technical Advisor's proposal the official federal international camps.
 - Agrees on Branch-Chief request the official federal rank test.

5b – Board meetings

Board meetings can occur each time the Chairman or 50% of Board members ask it.
Board meetings can be held online (Skype, exchange of eMails, WhatsApp, and so on).
Each Board member has one vote, Chairman has 2 votes only in case of Draw.

6 – Sport FKOK's Year

Administrative Federal year starts and finishes with the annual General Meeting.

7 – Branches

A Country can have one or various Branch-Chiefs.
Branches members are leaded by a Branch-Chief approved by main technical advisor.
Branch-Chief must have at least one Dojo under his supervision with at least 20 members.
Branch-Chief must send Excel application form to enter FKOK.
Branch-Chief must send with his first affiliation, one Id digital photo (photo must be 'jpg' file 4x3 cm, 200 dpi, with united background).
Branch-Chief must have at least:

1. A daily functional eMail address,

2. A GSM Phone number,
3. A fluent English or French speaking member to exchange with FKOK.

8 - Members

Branch-Chiefs must affiliate their own students as individual member of FKOK (Kyokushin FKOK's passport).

8a - Invalidation

Not paying the Branch fees (yearly fees + minimum 20 passports per year) to FKOK invalidates Branch and its students as members.

Not paying the Individual fees for FKOK's passport invalidates student as member.

FKOK's Committee can vote exclusion of a member or a Branch in case of bad behaviour.

9 – General meeting

General meeting will take place every year during the main official international camp.

Agenda must be sent to the Branch-Chiefs 2 weeks before the General meeting.

Agenda must include detailed financial and administrative reports.

Minutes must be sent to the Branch-Chiefs (present or excused with proxy) maximum one month after the General meeting.

9a - Quorum

Validating Quorum is 50% of the Board and at least 10% of the Branch-Chiefs.

9b - Proxies

Branch-Chiefs' written proxies are allowed to a member of FKOK.

Nominatives proxies can be written or send via eMail to FKOK.

9c - Questions

All FKOK's member can send questions.

Questions must be send written or via eMail at least 2 weeks before the General Meeting.

9d - Votes

Each Branch-Chief has one Vote.

Chairman has 2 votes only in case of Draw.

Votes are confirmed with at least 50% of "presents and proxies" more 1 vote.

END OF BYLAWS

ADMINISTRATIVE RULES

10 - Branch-Chiefs and Countries

1. There are no Country yearly fees, nether Country Representatives. A country can have one or various Branch-Chiefs.
2. Each Branch-Chief is responsible of his own Branch and of his own students.
3. Branch-Chief must pay yearly fees to FKOK (50 euros in 2016). As administrative Federal year starts and finishes with the annual General Meeting, these fees must be paid every year at the General Meeting.
4. Year affiliation needs to add a minimum of 20 individual passports individual fees + shipment.
5. FKOK send by eMail a "PDF" Branch-Chief certificate to confirm the affiliation.

11 – Individual members

4. World Passports are mandatory for all members entering FKOK from beginners white belts.
5. World Passport fees (8 euros in 2016 with minimum of 20 per order) and are valid during 8 years after date of issue.
6. National fees can be asked by Branch-Chiefs to their own decision, added to FKOK's passport fees.
7. Branch-Chief must sign or stamp every year the Passport.
8. FKOK don't ask yearly World member fees.
9. A lost World Passport must be renewed and will not be changed free.
10. Branch-Chief must affiliate at least 20 new members every year (a year without any new member cancel the Branch-Chief affiliation)

12 - Ranks

FKOK recognizes ranks delivered by Branch-Chiefs or FKOK's technical Advisors.

12a – Diploma, belt and ID card

Ranked student who paid rank fees will receive:

1. International Federal Diploma in an official Kanji stamped roll package
2. Gold & Black International Black Belt ID Card
3. Embroidered standard black belt
4. And will be listed on Federal Website "ranks' page"

12b – Former ranks

1. FKOK recognizes ranks obtained before affiliation from famous International Kyokushin groups, with copy of numbered Diploma, without any fee: recognized student will be listed on Federal Website "ranks' page". Following rank for this student will be possible according to FKOK's rank schedule.
2. FKOK can recognize directly ranks obtained before affiliation from national organization or international unknown organization if student takes part to a rank test corresponding to his own rank, during an international seminar led by a FKOK's technical advisor: recognized student will be listed on Federal Website "ranks' page". Following rank for this student will be possible according to FKOK's rank schedule.
3. For all other circumstances, student must follow the rank schedule from 2nd Kyu.

12c - Rank test rules

1. Branch-Chiefs can lead rank test in their own branch until 2 ranks lower than their rank, until Sandan.
2. Branch without high rank Branch-Chief can organize a seminar or a camp with national rank test led by a FKOK's technical advisor.
3. Student examination can enter an outside Branch rank test only with his own Branch-Chief approval.
4. For Yondan and up, rank test must be led by FKOK's Technical Advisor during a camp with Main Technical Advisor agreement.
5. Syllabus and requirement are detailed in the federal Syllabus online.
6. FKOK committee can deliver a rank without test for fame or any great help to the Federation.

12d – Branch-Chief rank test

Branch-Chiefs' rank tests homologation must be done by the Branch-Chief, sending to FKOK:

1. Fees in euros.
2. Rank test homologation form.
3. Id digital photo by eMail for each graduate student ('jpg', 4x3 cm, 330 dpi, on clear coloured united background).

12e – Technical Advisor rank test

For Technical Advisors' rank test, Rank test pre-registration must be done by the Branch-Chief at least 1 month before the exam with the FKOK rank test pre-registration form with Digital 'jpg' Id candidates' photos (photo must be 'jpg' file 4x3 cm, 330 dpi, with clear united background).

Technical Advisor's rank test homologation must be done by the Technical Advisor, sending to FKOK:

4. Fees in euros.
5. Rank test homologation form.

12f - Kyu fees

Kyu international fees are free until 3rd Kyu.

2nd Kyu international fees are 10 € and must be done with a Kyu form send to FKOK by the Branch-Chief.

1st Kyu international fees are 20 € and must be done with a Kyu form send to FKOK by the Branch-Chief (minimum 6 months between 1st Kyu registration and 2nd Kyu registration).

2nd & 1st Kyu fees for a rank test must be paid before the test and will not be reimbursed if the candidate fails the test.

Branch-Chief can add national rank test fees for his own Branch for a maximum total of 50 € (refundable or not).

For 2nd & 1st Kyu, Branch-Chief will receive stamped diplomas with date of rank and FKOK's number registration.

12g - Dan fees

Dan international fees are 120 € for all Dan ranks and must be done with a Dan form send to FKOK by the Branch-Chief

Dan fees for a rank test must be paid before the test but will be reimbursed if the candidate fail the test

Branch-Chief can add national rank test fees for his own Branch for a maximum total of 50 € (refundable or not).

Branch-Chief will receive Seminar for each ranked student:

1. World Diploma with date of rank and official FKOK's Number registration, in a closed Kanji stamped roll.
2. World Black belt Id digital plastic Card with date of rank and official FKOK's number registration.
3. World embroidered standard Kyokushin Black belt.

Documents can be given to the Branch-Chief during the following official Seminar or can be sent with Insured shipment paid by the concerned Branch-Chief receiving the documents.

13 – Officiating

Officiating chart is:

- A Chairman member of the Board (Saiko Shinpan Sho)
- A Vice-Chairman member of the Board (Shinpan Sho)
- FKOK technical officiating Advisors (Fuku Shinpan Sho)
- World licenced officiates Kata or Kumite
- National licenced officiates (Shushin) Kata or Kumite

13a - Officiating diplomas and fees

World officiating examination can be done in any international competition with at least a FKOK officiating Advisor.

National officiating examination can be done in any national competition with at least a FKOK officiating Advisor.

World officiating examination fees are 30 € lifetime.

- Kumite licence requirements
 - World licenced referees (Shushin) Kumite must be at least Nidan
 - World licenced Judges (Fukushin) Kumite must be at least Shodan
 - National licenced referees (Shushin) Kumite must be at least Shodan
 - National licenced Judges (Fukushin) Kumite must be at least 1st Kyu
 - Students beginners (Shoshin Sha) Kumite must be at least 2nd Kyu
- Kata licence requirements
 - World licenced referees (Shushin) Kata must be at least Sandan
 - World licenced Judges (Fukushin) Kata must be at least Nidan
 - National licenced referees (Shushin) Kata must be at least Nidan
 - National licenced Judges (Fukushin) Kata must be at least Shodan
 - Students beginners (Shoshin Sha) Kata must be at least Shodan

World Judge or Referee will receive:

1. World Diploma with date of rank and official FKOK's Number registration, in a closed Kanku stamped roll.
2. World officiating ID card with date of rank and FKOK's Number registration, in a chest pocket holder.

14 - Head Instructor team

Head instructor team content a main Technical Advisor and various Technical Advisors.

List of official Technical Advisor can be send from FKOK to all Branch-Chief asking this information.

Candidature to enter the Head Instructor Team as Technical Advisor can be send to FKOK with following requirements.

1. The candidate must be FKOK's Branch-Chief.
2. The candidate must be at least Godan.
3. The candidate will be known for his Kyokushin Knowledge and his teacher's capacity.
4. The candidate must be known as student during at least 3 international camps led by a Technical Advisor.

15 - Courses, seminars and camps

5. Course = Teaching one session in a Dojo.
6. Seminar = Teaching minimum 2 courses (1 or 2 days) in a Dojo.
7. Camp = Teaching minimum 3 full days in a residential place with minimum 2 sessions per day.
8. Official camp = Camp organised by FKOK with technical advisor leader.

15a - Content

Courses, seminars & camps can be 'generalist' (Kihon, Kata, Bunkai, Kumite, Shiwari, officiating, and so on) or can content only one speciality, depending of schedule.

Content and time schedules are decided by the organizer with the main teacher of the event.

Including a rank test during is possible only during a camp or seminar and must follow FKOK's requirements.

15b - Places

FKOK will organize every year at least one official camp with international rank test open to all members.

All Branch-Chiefs can organise FKOK seminars and/or camps with or without rank test, inviting FKOK's technical Advisors of his own choice following requirements detailed in the next point.

15c - Organization

Branch-Chief organizing the event must provide:

1. Flat and large place to train outside or inside, depending of the weather.
2. Dojo or gymnasium ready inside if weather is too warm or too cold or too rainy.
3. Pads and personal protection for Kumite courses.
4. Required boards for Tame Shiwari courses and/or rank test, and all material necessary for the course.

15d - Fees

There is no fee to pay to FKOK for such an event.

There is no fee to pay to the technical Advisors and FKOK's teacher for such an event.

Cost will be paying following points (derogation is possible with gentleman agreement between organizer and Teacher):

1. Trip - Trip for at least one Technical Advisor and his/her assistant (minimum Sempai).
2. Accommodation full board for Technical Advisor(s) and his/her assistant(s).
 - a. Room and/or Hotel must be comfortable with:
 - i. Bath and/or shower in the room
 - ii. Wifi access
3. Local costs necessary for the event.